



Department of Finance  
Purchasing Division

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## **ADDENDUM**

**DATE March 26, 2016**

**BUYER Gregory S. Algie**

**ADDENDUM NUMBER 1**

**ORIGINAL INVITATION DATE March 26, 2016**

Your attention is called on a "Request for Proposals" mailed from this office under the below reference number and on which it is found necessary to post the following addendum.

This addendum should be considered in submitting your proposal and should be attached to the original "Request for Proposals" and made a part thereof.

<b><u>ITEM DESCRIPTION</u></b>	<b><u>REFERENCE NUMBER</u></b>	<b><u>PROPOSALS DUE</u></b>
Electrical Supplies, Parts, and Products	RFP455ELECSUPP	April 11, 2016 at 3:00PM ET

### **QUESTIONS & ANSWERS:** (Referenced from previous issuing of Request For Proposals)

1. Does the City want all items returned with current prices, or is a sampling sufficient? If not all, what percentage?

**On the Price Sheet (Attachement 6 of the Request For Proposals: Electrical Supplies, Parts, and Products, RFP455ELECSUPP) please quote on as much as possible and as best as you can. There is no set percentage and it is understood that you may not carry every item, nor the description(s) be identical. Use the Comment / Note section on the Price Sheet freely to explain any variation to the item noted or further description. Please note on page eight and nine of the Request For Proposals document on the ask for pricing.**

2. Are all participating distributors quoting an identical list, or is it specific to what they have sold to the city in the past?

**All potential Offerors received the same information and documents. All potential Offerors are quoting on the same list (Price Sheet), including the same spreadsheet (spreadsheet format of the Price Sheet titled 'Price Sheet\_Electrical Supplies' found in the City's Open 'Data Cincinnati' website). The items on the spreadsheet are a just sampling of the items purchased from the city from the previous electrical supplies contract across all participants based on the information on hand. The items listed are listed 'as is' and pulled direct from information on hand. The**

manufacturer information & description are as purchased information from historic purchases.

The spreadsheet ('Price Sheet\_Electrical Supplies) format to the Price Sheet is intended to serve both the City and the Offeror in the sense that the City gets a broader snap shot of the items available and the Offeror gets a better platform in which to depict what they are able to offer. It also serves the evaluation committee as a tool in which to compare quotes when assessing.